

# ST PATRICK'S SCHOOL (INVERCARGILL)

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2020

#### School Directory

**Ministry Number:** 4020  
**Acting Principal:** Kath Leishout  
**School Address:** 161 Metzger Street, Heidelberg, Invercargill  
**School Postal Address:** 161 Metzger Street, Heidelberg, Invercargill 9812  
**School Phone:** (03) 2168505  
**School Email:** [secretary@stpatinv.school.nz](mailto:secretary@stpatinv.school.nz)

#### Members of the Board of Trustees

Name	Position	How Position Gained	Occupation	Term Expired/ Expires
Regan McRandle	Acting Chair Person	Elected	Roading Company Manager	May-22
Kath Leishout	Acting Principal	ex Officio		
Peter Pasco	Parent Rep	Elected	Small Business	Nov-23
Paul Esplin	Parent Rep	Elected		May-22
Mandy Taylor (Smith)	Parent Rep	Elected	ECE	Nov-23
Paul Firth	Parent Rep	Appointed	Accountant	Nov-23
Father Pat McGettigen	Proprietors' Rep	Appointed	Parish Priest	May-22
Raewyn Benzie	Proprietors' Rep	Appointed	Dominican Sister	Oct-23
Rhea Forrester	Proprietors' Rep	Appointed	Administrator	Oct-21
Nathan Collie	Staff Rep	Elected	Assistant Principal	May-22
Paul Breen				Resigned Nov 20

**Accountant / Service Provider:** Maggie Turnhout

# ST PATRICK'S SCHOOL (INVERCARGILL)

Annual Report - For the year ended 31 December 2020

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# St Patrick's School (Invercargill)

## Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

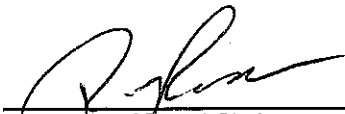
The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Regan McRandle

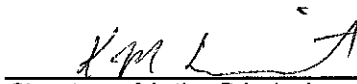
Full Name of Board Chairperson

  
Signature of Board Chairperson

26-04-2021  
Date:

Kath Leishout

Full Name of Acting Principal

  
Signature of Acting Principal

26-04-2021  
Date:

# St Patrick's School (Invercargill)

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Revenue</b>				
Government Grants	2	2,118,533	1,978,038	1,925,032
Locally Raised Funds	3	38,530	64,700	95,269
Use of Land and Buildings Integrated		350,400	350,400	350,400
Interest income		7,170	8,000	16,617
		<u>2,514,633</u>	<u>2,401,138</u>	<u>2,387,318</u>
<b>Expenses</b>				
Locally Raised Funds	3	15,294	25,000	57,204
Learning Resources	4	1,788,821	1,729,468	1,689,772
Administration	5	126,400	122,600	131,448
Finance		1,424	1,020	998
Property	6	467,689	453,860	433,085
Depreciation	7	32,595	36,000	53,044
Loss on Disposal of Property, Plant and Equipment		46	-	8,244
		<u>2,432,269</u>	<u>2,367,948</u>	<u>2,373,795</u>
<b>Net Surplus / (Deficit) for the year</b>		82,364	33,190	13,523
Other Comprehensive Revenue and Expenses		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u><u>82,364</u></u>	<u><u>33,190</u></u>	<u><u>13,523</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# St Patrick's School (Invercargill)

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
<b>Balance at 1 January</b>		<u>325,081</u>	<u>325,080</u>	<u>304,265</u>
Total comprehensive revenue and expense for the year		82,364	33,190	13,523
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		10,339	-	7,293
<b>Equity at 31 December</b>	23	<u>417,784</u>	<u>358,270</u>	<u>325,081</u>
Retained Earnings		417,784	358,270	325,081
<b>Equity at 31 December</b>		<u>417,784</u>	<u>358,270</u>	<u>325,081</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# St Patrick's School (Invercargill) Statement of Financial Position

As at 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	124,354	108,719	31,173
Accounts Receivable	9	125,989	89,603	89,603
GST Receivable		-	4,687	4,688
Prepayments		2,793	2,929	2,929
Investments	10	328,281	320,932	320,932
		<u>581,417</u>	<u>526,870</u>	<u>449,325</u>
<b>Current Liabilities</b>				
GST Payable		107	-	-
Accounts Payable	12	128,500	122,511	122,511
Revenue Received in Advance	13	1,684	75	75
Provision for Cyclical Maintenance	14	66,622	54,561	38,265
Finance Lease Liability - Current Portion	15	10,101	7,319	7,940
Funds held in Trust	16	-	9,688	9,688
Funds held on behalf of Supplementary Learning Support Cluster	17	5,184	5,184	5,184
		<u>212,198</u>	<u>199,339</u>	<u>183,664</u>
<b>Working Capital Surplus/(Deficit)</b>		369,219	327,531	265,661
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	97,878	67,881	103,881
		<u>97,878</u>	<u>67,881</u>	<u>103,881</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	37,217	29,395	29,395
Finance Lease Liability	15	12,096	7,747	15,066
		<u>49,313</u>	<u>37,142</u>	<u>44,461</u>
<b>Net Assets</b>		<u>417,784</u>	<u>358,270</u>	<u>325,081</u>
<b>Equity</b>	23	<u>417,784</u>	<u>358,270</u>	<u>325,081</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



# St Patrick's School (Invercargill) Statement of Cash Flows

For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		742,370	624,846	514,545
Locally Raised Funds		32,918	64,700	84,845
Goods and Services Tax (net)		4,794	-	6,602
Payments to Employees		(474,254)	(392,676)	(373,538)
Payments to Suppliers		(189,277)	(218,364)	(262,397)
Interest Paid		(1,424)	(1,020)	(998)
Interest Received		7,643	8,000	15,931
Net cash from Operating Activities		122,770	85,486	(15,012)
<b>Cash flows from Investing Activities</b>				
Purchase of PPE (and Intangibles)		(17,979)	-	(17,418)
Purchase of Investments		(7,349)	-	40,851
Net cash from Investing Activities		(25,327)	-	23,433
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		10,339	-	7,293
Finance Lease Payments		(4,912)	(7,940)	(5,282)
Funds Administered on Behalf of Third Parties		(9,688)	-	9,688
Net cash from Financing Activities		(4,261)	(7,940)	11,699
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>93,181</b>	<b>77,546</b>	<b>20,120</b>
Cash and cash equivalents at the beginning of the year	8	31,173	31,173	11,053
<b>Cash and cash equivalents at the end of the year</b>	8	<b>124,354</b>	<b>108,719</b>	<b>31,173</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements..



# St Patrick's School (Invercargill)

## Notes to the Financial Statements

### For the year ended 31 December 2020

#### 1. Statement of Accounting Policies

##### **a) Reporting Entity**

St Patrick's School (Invercargill) (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### **b) Basis of Preparation**

###### **Reporting Period**

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical maintenance**

A school recognises its obligation to maintain the Proprietor's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

###### **Useful lives of property, plant and equipment**

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.





### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance leases are disclosed at note 15.

#### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

#### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Use of Land and Buildings Expense**

The property from which the School operates is owned by the Proprietor. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Proprietor.

### **e) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **g) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### **h) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.



### **i) Property, Plant and Equipment**

Land and buildings owned by the Proprietor are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Proprietor are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Proprietor Owned Assets	6-20 years
Furniture and equipment	3-10 years
Information and communication technology	5 years
Leased assets held under a Finance Lease	3-5 years
Library resources	12.5% Diminishing value

### **j) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

### **k) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **l) Employee Entitlements**

#### *Short-term employee entitlements*

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.



**m) Revenue Received in Advance**

Revenue received in advance relates to fees received from [international, hostel students and grants received] (delete as appropriate) where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

**n) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Proprietor. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Proprietor and is based on the Board's ten year property plan (10YPP).

**o) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

**p) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

**q) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**r) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**s) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational Grants	575,377	515,582	459,522
Teachers' Salaries Grants	1,365,446	1,345,368	1,345,368
Resource Teachers Learning and Behaviour Grants	2,010	4,000	3,232
Other MoE Grants	125,159	95,088	105,887
Other Government Grants	50,541	18,000	11,023
	<u>2,118,533</u>	<u>1,978,038</u>	<u>1,925,032</u>

The school has opted in to the donations scheme for this year. Total amount received was \$42,300.

Other MOE Grants total includes additional COVID-19 funding totalling \$13,310 for the year ended 31 December 2020.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
<b>Revenue</b>			
Donations	7,308	20,000	17,948
Bequests & Grants	9,540	10,000	9,709
Activities	10,462	14,000	39,147
Trading	3,332	4,700	17,307
Fundraising	-	6,000	-
Other Revenue	7,887	10,000	11,158
	<u>38,530</u>	<u>64,700</u>	<u>95,269</u>
<b>Expenses</b>			
Activities	12,539	15,000	42,316
Trading	2,755	4,000	14,888
Fundraising (Costs of Raising Funds)	-	6,000	-
	<u>15,294</u>	<u>25,000</u>	<u>57,204</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>23,236</u>	<u>39,700</u>	<u>38,066</u>

## 4. Learning Resources

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	35,409	42,400	26,008
Equipment Repairs	562	500	4,426
Information and Communication Technology	5,883	8,600	2,912
Extra-Curricular Activities	-	100	1,839
Library Resources	2,077	3,000	842
Employee Benefits - Salaries	1,740,216	1,654,868	1,644,363
Staff Development	4,674	20,000	9,383
	<u>1,788,821</u>	<u>1,729,468</u>	<u>1,689,772</u>



## 5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	3,585	4,300	4,137
Board of Trustees Fees	3,260	6,000	3,600
Board of Trustees Expenses	3,222	2,000	5,596
Communication	4,081	5,000	4,330
Consumables	1,697	3,200	1,812
Operating Lease	5,930	9,000	17,136
Other	20,231	14,900	18,452
Employee Benefits - Salaries	77,510	71,000	67,521
Insurance	3,184	3,500	3,200
Service Providers, Contractors and Consultancy	3,700	3,700	5,664
	126,400	122,600	131,448

## 6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	5,831	5,000	4,055
Consultancy and Contract Services	24,205	26,000	25,268
Cyclical Maintenance Provision	36,179	16,296	(12,810)
Grounds	2,200	1,700	2,357
Heat, Light and Water	10,108	21,300	19,018
Rates	4,414	3,164	2,873
Repairs and Maintenance	10,812	8,500	21,064
Use of Land and Buildings	350,400	350,400	350,400
Security	1,564	1,500	1,132
Employee Benefits - Salaries	21,975	20,000	19,728
	467,689	453,860	433,085

## 7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Buildings - School	1,766	500	2,224
Furniture and Equipment	19,691	25,000	30,314
Information and Communication Technology	547	-	-
Leased Assets	10,066	10,000	19,961
Library Resources	525	500	545
	32,595	36,000	53,044

## 8. Cash and Cash Equivalents

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Bank Current Account	21,495	91,522	13,976
Bank Call Account	102,859	17,197	17,197
Cash and cash equivalents for Cash Flow Statement	124,354	108,719	31,173

## 9. Accounts Receivable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Receivables	13,683	8,125	8,125
Interest Receivable	214	687	687
Teacher Salaries Grant Receivable	112,092	80,791	80,791
	125,989	89,603	89,603
Receivables from Exchange Transactions	13,897	8,812	8,812
Receivables from Non-Exchange Transactions	112,092	80,791	80,791
	125,989	89,603	89,603

## 10. Investments

The School's investment activities are classified as follows:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Current Asset			
Short-term Bank Deposits	328,281	320,932	320,932
Total Investments	328,281	320,932	320,932



## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Buildings	4,654	-	(46)	-	(1,766)	2,842
Furniture and Equipment	73,114	6,440	-	-	(19,691)	59,863
Information and Communication Technology	-	9,186	-	-	(547)	8,639
Leased Assets	22,291	8,659	-	-	(10,066)	20,884
Library Resources	3,821	2,354	-	-	(525)	5,650
<b>Balance at 31 December 2020</b>	<b>103,881</b>	<b>26,639</b>	<b>(46)</b>	<b>-</b>	<b>(32,595)</b>	<b>97,878</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Buildings	46,670	(43,828)	2,842
Furniture and Equipment	413,417	(353,554)	59,863
Information and Communication Technology	9,186	(547)	8,639
Leased Assets	33,443	(12,559)	20,884
Library Resources	28,333	(22,683)	5,650
<b>Balance at 31 December 2020</b>	<b>531,049</b>	<b>(433,171)</b>	<b>97,878</b>

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Buildings	6,876	-	-	-	(2,222)	4,654
Furniture and Equipment	88,475	14,953	-	-	(30,314)	73,114
Leased Assets	25,712	24,785	(8,244)	-	(19,961)	22,292
Library Resources	1,904	2,462	-	-	(545)	3,821
<b>Balance at 31 December 2019</b>	<b>122,967</b>	<b>42,200</b>	<b>(8,244)</b>	<b>-</b>	<b>(53,042)</b>	<b>103,881</b>

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2019	\$	\$	\$
Buildings	47,450	(42,796)	4,654
Furniture and Equipment	638,325	(565,211)	73,114
Leased Assets	31,599	(9,307)	22,292
Library Resources	53,700	(49,879)	3,821
<b>Balance at 31 December 2019</b>	<b>771,074</b>	<b>(667,193)</b>	<b>103,881</b>



## 12. Accounts Payable

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operating Creditors	11,023	28,865	28,865
Accruals	5,385	5,031	5,031
Banking Staffing Overuse	-	7,824	7,824
Employee Entitlements - Salaries	112,092	80,791	80,791
	<u>128,500</u>	<u>122,511</u>	<u>122,511</u>
Payables for Exchange Transactions	128,500	122,511	122,511
	<u>128,500</u>	<u>122,511</u>	<u>122,511</u>

The carrying value of payables approximates their fair value.

## 13. Revenue Received in Advance

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Grants in Advance - Ministry of Education	1,663	-	-
Other	21	75	75
	<u>1,684</u>	<u>75</u>	<u>75</u>

## 14. Provision for Cyclical Maintenance

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	67,660	67,660	80,470
Increase/ (decrease) to the Provision During the Year	20,653	16,296	16,291
Use of the Provision During the Year	-	-	(4,004)
Adjustment to the Provision	15,526	-	(25,097)
Provision at the End of the Year	<u>103,839</u>	<u>83,956</u>	<u>67,660</u>
Cyclical Maintenance - Current	66,622	54,561	38,265
Cyclical Maintenance - Term	37,217	29,395	29,395
	<u>103,839</u>	<u>83,956</u>	<u>67,660</u>



## 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>(Unaudited)</b>	<b>\$</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
No Later than One Year	11,171	7,319	8,520
Later than One Year and no Later than Five Years	12,514	7,747	15,721
Later than Five Years	-	-	-
	<u>23,685</u>	<u>15,066</u>	<u>24,241</u>

## 16. Funds held in Trust

	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Funds Held in Trust on Behalf of Third Parties - Current	-	9,688	9,688
	<u>-</u>	<u>9,688</u>	<u>9,688</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

## 17. Funds Held on Behalf of Supplementary Learning

St Patricks School (Invercargill) is the lead school and holds funds on behalf of the Supplementary Learning cluster, a group of schools funded by the Ministry.

	<b>2020</b>	<b>2020</b>	<b>2019</b>
	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Funds Held at Beginning of the Year	5,184	5,184	5,184
Funds Held at Year End	<u>5,184</u>	<u>5,184</u>	<u>5,184</u>

## 18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

The Proprietor of the School (Diocese of Dunedin) is a related party of the Board because the proprietor appoints representatives to the Board, giving the proprietor significant influence over the Board. Any services or contributions between the Board and Proprietor have been disclosed appropriately, if the proprietor collects fund on behalf of the school (or vice versa) the amounts are disclosed.

The Proprietor provides land and buildings free of charge for use by the Board as noted in Note 1(c). The estimated value of this use during the current period is included in the Statement of Comprehensive Revenue and Expense as "Use of land and buildings".



## 19. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	<b>2020 Actual \$</b>	<b>2019 Actual \$</b>
<i>Board Members</i>		
Remuneration	3,260	3,600
Full-time equivalent members	0.07	0.06
<i>Leadership Team</i>		
Remuneration	478,475	565,107
Full-time equivalent members	5	6
Total key management personnel remuneration	<u>481,735</u>	<u>568,707</u>
Total full-time equivalent personnel	<u>5.07</u>	<u>6.06</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2020 Actual \$000</b>	<b>2019 Actual \$000</b>
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130 - 140	140 - 150
Benefits and Other Emoluments	0 - 5	0 - 5
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

<b>Remuneration \$000</b>	<b>2020 FTE Number</b>	<b>2019 FTE Number</b>
110 - 120	-	-
100 - 110	-	-
	<u>-</u>	<u>-</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	<b>2020 Actual</b>	<b>2019 Actual</b>
Total	-	-
Number of People	-	-



## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at **31 December 2020** (Contingent liabilities and assets at **31 December 2019**: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance. The Ministry has recognised an estimated provision based on the analysis of sample data, which may not be wholly representative of the total dataset for Teacher and Support Staff Entitlements. A more accurate estimate will be possible after further analysis of non-compliance has been completed, and this work is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

## 22. Commitments

### (a) Capital Commitments

As at 31 December 2020 the Board has entered into no contract agreements for capital works.

Capital commitments at 31 December 2019: \$nil

## 23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

## 24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Cash and Cash Equivalents	124,354	108,719	31,173
Receivables	125,989	89,603	89,603
Investments - Term Deposits	328,281	320,932	320,932
Total Financial assets measured at amortised cost	<u>578,623</u>	<u>519,254</u>	<u>441,708</u>

### Financial liabilities measured at amortised cost

Payables	128,500	122,511	122,511
Finance Leases	22,197	15,066	23,006
Total Financial Liabilities Measured at Amortised Cost	<u>150,696</u>	<u>137,577</u>	<u>145,517</u>



## 25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

# St Patrick's School (Invercargill)

## Kiwisport Statement

31 December 2020

Kiwisport is a Government funding initiative to support students' participation in organised sports.

During 2020, the School received total Kiwisport funding of \$4,104 (GST excl).

The funding was used for:

- Sport Southland programmes in rippa rugby, netball and basketball
- purchase of sports equipment - As a result of Covid-19 it was important to provide the students with more equipment so they could remain active when sporting and events were limited.
- entering of teams into the following sports:
  - Netball
  - Touch Rugby
  - Miniball
  - Cricket
  - Rippa Rugby
- assistance for families who were unable to meet the cost of sports fees

The number of students participating in organised sports was 70% of the school roll.

## Analysis of Variance on St Patrick's End Year Data 2020

**The data contained in this report is against Curriculum level expectations of the New Zealand Curriculum. This is obviously a move away from National Standards though in many aspects our overall teacher judgments under National Standards were based around curriculum levels. It is important to note that the data contained below has been cross-checked and moderated across the school.**

**As per our previous discussions it does not include data for children in the first 2 years of school, as this is only gathered for those that are developmentally ready so cannot be used for comparative purposes as it does not include all children at this level of the school.**

**We have used the terms below, on track, at and above for our data analysis. On track is those children who are very close to expectation (within one sub level). These are the same measures we used in the end of year data in 2019.**

**Each Syndicate leader has a list of the names of all children, where they are at and what supports are in place.**

### **Reading:**

- 90% of children are on track to be at or above Curriculum expectation for Reading
- 44.65 % are more than one year ahead of expectation
- Girls are doing slightly better than boys across the board.
- From Year 3-6 data for Pakeha/NZE is comparable with all students
- In years 3-6 our Maori the results are comparative to the whole data set.
- The Year 3 and 4 Pasifika students they are performing at or above the cohort levels across the board. The data reflects the effect of COVID 19 on some of the Year 5 & 6 Pasifika students who are below in reading.
- For Asian students they are performing exceptionally well with 100% on, track, at or above expectation. This is really encouraging as many come into our school as English Language Learners and often take a year or two to overcome the language barrier. This shows that our ESOL programmes and Talk First programmes are having genuine impact.

As expected once year 1 and 2 students have been removed from our data picture the results in reading are very pleasing with the vast majority at or above expectation. The main target area that will be closely monitored – Year 5 boys and year 5 Maori and Pasifika students.

### **Writing:**

- 78% of children are on track, at or above Curriculum expectation for Writing
- 5% are more than one year ahead of expectation.
- There has been significant drop in writing achievement which will need to be a focus in 2021. At all levels we have had a reduction in the numbers of children who are on track, at or above the expected curriculum area.

- There is still a gap between the boys and the girls though this gap has remained the same rather than increasing.
- For Year 3, 4 and 6 data for Pakeha/NZE equal to or better than the average though in year 5 it is lower than expected.
- We have continued to see gains from Pasifika students in Years 3,4 & 6 and the data is better than the rest of the cohort.
- Maori students are performing comparably with all students.
- For Asian students 100% are on track, at or above expectation, which is excellent.

Our writing data has seen a decline in achievement levels. This is of particular note as prior to COVID 19 we were beginning to see significant shift upwards in achievement. We have once again seen writing stagnating in terms of progress as children have progressed through the school compared to 2019 data. The target will remain around those who are currently below expectation, which is spread fairly evenly across the school, though more of an issue for boys and those in year 4 & 5.

### **Mathematics:**

- 81 % of children are on track, at or above Curriculum expectation for Maths
- 14% are more than one year ahead of expectation
- There has been a drop in mathematics achievement which will need to be a focus in 2021. At all levels except a Year 5 we have had a reduction in the numbers of children who are on track, at or above the expected curriculum area
- . In year 3 and 4 boys are performing slightly better than girls
- . In year 5 and 6 girls are performing slightly better than boys
- Across the board data for Pakeha/NZE is reflective of the whole data set, with a drop in year 6.
- Across the board data for Maori is reflective of the whole data set, with a drop in year 6.
- For Pasifika students they are performing with the average, though slightly below in years 4 and 5. This is difficult to draw too many conclusions from as numbers quite low
- For Asian students they performing exceptionally well with the vast majority at or above expectation. The exception being the Year 3 students.

As with writing the data there has been a decline in mathematics achievement. This is as due to the fact that the complexity of mathematics as children get older tends to mean that the results taper off. Added to this the target group learning support programmes were severely affected by COVID 19 and the loss of a Teacher Aide during the year. There are target groups that need attention - Year 5 and 6 students and this appears to be across the board though slightly more so for boys. We had a number knowledge learning support programme in place that may need reimplementing.

## INDEPENDENT AUDITOR'S REPORT

### TO THE READERS OF ST PATRICKS SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

The Auditor-General is the auditor of St Patricks School (the School). The Auditor-General has appointed me, Kenneth Sandri, using the staff and resources of Crowe, to carry out the audit of the financial statements of the School on his behalf.

#### Opinion

We have audited the financial statements of the School on pages 2 to 18, that comprise the Statement of Financial Position as at 31 December 2020, the Statement of Comprehensive Revenue and Expense, Statement of Changes in Net Assets/Equity and Cash Flow Statement for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2020; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards Reduced Disclosure Regime.

Our audit was completed on 26 April 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of the Board for the financial statements



The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

### **Other information**

The Board is responsible for the other information. The other information comprises the information included on pages 1, 19 and Analysis of Variance, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Independence**

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Kenneth Sandri  
Crowe New Zealand Audit Partnership  
On behalf of the Auditor-General  
Invercargill, New Zealand